

**Office of the
Associate Dean for Research and Advanced Studies
College of Veterinary Medicine
Tuskegee University**

Role of the Associate Dean for Research and Advanced Studies (ADRAS)

The College of Veterinary Medicine (CVM) consists of three departments, Biomedical Sciences, Pathobiology, and Clinical Sciences. The research in the CVM is overseen by the ADRAS, which is located in Williams-Bowie (WB) Hall Room 101. The main research facility for the CVM is located in Williams-Bowie (WB) Hall. In addition, other research laboratories and facilities in the CVM are also overseen by the ADRAS.

The research space is allocated and managed carefully to ensure (A) efficient usage, (B) maximal productivity and (C) continued professional growth of faculty. The space is allocated in line with the CVM's mission and strategic plan to achieve compliance with the American Veterinary Medical Association Council of Education (AVMA/COE) Standard 10 specifications. According to the AVMA/COE, the CVM must maintain substantial research activities of high quality that integrate with, and strengthen the professional i.e. veterinary medicine teaching and research program. All research matters related to graduate studies, laboratory and office spaces and graduate education e.g. degrees and requirements are administered by the ADRAS, who through the Research Advisory Committee (RAC), oversees the final decisions. Appeals of the ADRAS/RAC, decisions should be sent to the Dean of the college.

The responsibilities of the RAC, which rotates every three years, are:

- (A) Allocating / Reallocating Laboratory and Office Spaces
- (B) Reviewing Existing Laboratory and Office Spaces Allocations
- (C) Assessing the Utilization of the Laboratory and Office Spaces
- (D) Assessing Graduate Courses and Degrees Requirements
- (E) Reviewing Graduate Applications
- (F) Reviewing Plans of Studies for Graduate Students
- (G) Assisting in Resolving Disputes
- (H) Assisting in Assignments of Major Advisors and Laboratory Rotations

Guidelines for Allocation of Laboratory Space

This document is concerned with items A, B and C of the RAC's role. The committee will use the following guidelines to allocate laboratory spaces:

1. New faculty members with potential research capabilities will be assigned a small research space that is protected for at least three years. This space will be reassigned to other faculty members if the investigator is unable to secure

extramural funding (for any amount and duration) during the initial three-year period of employment.

2. New faculty members who obtain extramural funding during the first three years of their employment will be assigned a larger laboratory space to accommodate their needs based on availability. The original, small, space will be assigned to other faculty members.
3. Faculty members with no active research program as demonstrated by any lack of funding source **and** a publication record as seen on /Peer Reviewed in Journals in the last three years cannot have a laboratory space within the college. Faculty will have two months to vacate lab space.
4. Faculty members requesting laboratory space should provide a brief summary of their proposed research (one page) including their funding source(s), publication record, the techniques used and the major equipment needed for their project(s).
5. Adjunct, visiting or emeritus faculty members may only use their sponsoring faculty member's research laboratories. Faculty with special appointment/needs will be allocated lab space based on availability and criteria shown above.
6. All faculty members and researchers in the university can use our core laboratories. These laboratories include: 1) PCR, 2) Tissue Culture, 3) Imaging/ Flow Cytometry, and 4) Core lab with high cost equipment including ultra-centrifuges. Any laboratory space may be reduced or reassigned to other faculty members based on lack of research productivity as demonstrated by publication record and funding within the last three years.
7. Space audits will be conducted on a regular basis by the RAC annually and research activity and investigators' productivity will be reviewed.

Criteria for Evaluation of Research Productivity in the CVM

The overall success of the research enterprise of the CVM depends upon the quality and success of its individual investigators. Factors that will be used to evaluate research activity and productivity of faculty members will include the following:

1. Primary or Senior Authorship of peer-reviewed manuscripts. Successful extramural research funding, proposal submission(s), along with serving as a research mentor for students or post-doctoral fellows. The CVM is a professional college and priority will be given to faculty with graduate students.
2. Providing summer research internships for veterinary students (important to comply with AVMA/COE Standard 10 recommendation).